

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 15th FEBRUARY 2018 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerald Jennings(Chair)
Cllr Gerwyn Bryan
Cllr Ann Taylor
Cllr Diane Bonham
Cllr Gina Thompson
Cllr Kay Kirkham
Ken Eastwood (Clerk)
3 Residents

1/02/18 Apologies for Absence

Cllr Julia Gregson (family reasons).

2/02/18 Disclosures of Interest

None.

3/02/18 Minutes of Meetings

- a) The minutes of the Parish Council meeting held on 11th January, 2018 were proposed as a correct record by Cllr Thompson and signed by the Chair.
- b) The Outstanding Issues report was duly noted. The Clerk was asked to invite Cllr Naveed Riaz to the next meeting to discuss the Long Lane speed bumps issue.

4/02/18 Planning Matters

- a) 17/06995/HOU - Single storey, side extension at 17 Effingham Road, Harden, BD16 1LQ
- b) 18/00094/HOU - Raise roof and construct extensions to front, side and rear at 11 Ferrands Park Way, Harden, BD16 1HZ
- c) 18/00158/MAR - Reserved matters application for 28 dwellings approved by outline permission 15/01039/MAO, requesting consideration of the layout, scale, appearance and landscaping. Land at Harden Road and Keighley Road, Harden.
- d) 18/00402/HOU - Two storey, side and rear extension with garage conversion at 16 Glen View Harden Bingley West Yorkshire BD16 1JE

Resolved:

- a) That the Parish Council has no objection to 17/06995/HOU.
- b) With regard to 18/00094/HOU, to make the following comments: -

To note the proposed street scene drawing suggests a distance of 0.9m from the proposed side extension to the boundary with No. 9. The Parish Council queries whether this an acceptable distance in this setting?

The proposed site plan appears to indicate that the property will be bounded by a 1.8m high fence. Whilst this might be acceptable to parts of the side and rear of the property, the Parish Council is of the view that a more sympathetic

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boundary treatment is required where the boundary is forwards of the building lines existing on plots 9 and 13.

c) With regard to 18/00158/MAR, to make the following comments: -

Harden Parish Council objects strongly to this application as submitted.

The site is situated in a highly visible, prominent and sensitive site in the village centre close to and within sight of a number of listed and historic buildings. The Parish Council therefore agrees wholeheartedly with the assessment of the Conservation Officer as expressed in the first five paragraphs of his report. The layout and house types appear to have been imported as standard designs without any attempt to relate them to the local architecture and village scene. We would make the following additional comments: -

1. Three storey properties in this location are not acceptable as they are out of keeping with the village style. The only comparable ones are Gatesway which were modelled on the previous mill building and Granic Mews which is set low down and has the same roof lines as the adjacent bungalows.

2. The emphasis on four bedroom properties (13 out of 28) is not, in our view, the correct balance for the village. Many of the larger houses with big gardens in the village are under occupied by older residents who would like to downsize but stay in the community.

3. The materials to be used in the construction are not specified but these should be natural stone with slate roofing.

4. It is not clear which are the six affordable houses as required by the outline permission based on 25% of a 25 house scheme. In a 28 houses scheme this should rise to seven.

5. Plots 26,27,28 appear too close to the rear of Granic Mews.

6. The footpath from the development to Harden Road near the bus stop has disappeared from the plan. This must be re-instated.

7. While welcoming the inclusion of charging points for electric vehicles, the parish council regrets that the developers have not sought to take advantage of this south facing site by including solar panels in the roofs.

8. We note that the disused fish and chip shop building is not included in the site. This has been closed since June 2015 and was clearly not economically viable before that. It could usefully be removed as it makes a negative contribution to the village scene.

9. We require more information about the ongoing maintenance of the Village Greenspace to ensure that this does not fall onto the public purse in the future. This should include the shrub planting, wild flower meadow and grass shown in the detailed landscape proposals. This could possibly be covered by a Bond being provided by the developer and included in an additional s106 agreement.

10. We object to the removal of trees G18. Their amenity value has been understated but if removal is required they should be replaced with cherry trees.

11. We note the proposed 1.2m post and rail fence around the village a green space shown in the illustrative masterplan and shown as a purple dotted line on the site layout. While it is not clear from the latter plan exactly what the purple line represents, for the avoidance of doubt, the boundary should be constructed of stone to match the existing wall along Keighley Road and Harden Road not emulating the poor quality fence current in place along the access to Crowther's.

12. The Landscape Architects Report seems to assume that there will be public access to the Village Greenspace. While we would welcome this, it has been established with the Section 106 agreement dated 12th June 2016 that this is not the case. However, in our opinion there is little of benefit to the population of Harden contained within the s106 agreement entered into by the Council. We note that the Education Contribution is to be used for the upgrading of existing facilities at Cullingworth Primary School and not at Harden. This is a significant development for the village of Harden and we require that the Village receives benefit for Community Uses. We would expect to be consulted further on this matter.

13. We endorse the safety comments made by the police.

d) That the Parish Council has no objection to 18/00402/HOU but would comment as follows: -

Harden Parish Council is supportive of this application. Our only comment would be that the door (gate) to the new access passage should be sympathetically designed and constructed of such materials so as to blend with the front elevation of the building.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

5/02/18 Public Representation

None. Members of public present left the meeting following consideration of the planning matters.

6/02/18 Exchange of Information

The Clerk relayed a telephone call from a resident concerned about vehicles churning the grass on Glen View. This was noted.

The Chair described contact with a resident keen to pursue the closure of Narrow Lane to through traffic. Noted. Ward Councillor details provided.

Correspondence had been received about the sale of garden land at Cuckoo Nest Cottage, Harden Road. Cllr Bryan had visited the site but wasn't clear about the intended use. The Clerk to contact Bradford Council and enquire further.

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7/02/18 Memorial Hall

Cllr Thompson raised concerns about the condition of the flooring in the toilets and work undertaken. Members discussed the previously circulated business plan and cash flow predictions from Pre School.

Resolved:

To invite a representative from Bradford Council Estates to the next meeting.

8/02/18 Neighbourhood Planning

The Clerk provided an update on the selection of consultants to support the development of a Neighbourhood Plan and on the grant application process.

Resolved:

To receive proposals by 28th February and to arrange a special meeting to meet with the short listed consultants.

9/02/18 General Data Protection Regulation

Members noted the briefing report from the Clerk on the General Data Protection Regulation (GDPR) which will take effect from 25th May, 2018.

Resolved:

That the Clerk be authorised to attend a GDPR workshop at Airedale Enterprise Services.

10/02/18 Telephone Kiosk

Members discussed maintenance and use of the adopted telephone kiosk.

Resolved:

The Clerk to contact local contractors and obtain quotations for painting the kiosk.

11/02/18 Highway Gritting

It was noted that there had been no gritting between 16:00 and 20:30 on 16th January. Members discussed the condition of pavements in adverse weather.

Resolved:

That the Parish Council explores the provision of grit bins outside the Post Office and other shops in the village. The Clerk to liaise with the businesses concerned and Bradford Council Highways.

12/02/18 Allotments

Resolved:

To agree an outline project plan and commence stage 1 by establishing a working party including public representation. That Cllr Bryan will represent the Parish Council.

13/02/18 Correspondence

Resolved:

- a) E-mail trail involving Highways, Environmental Health and a Long Lane resident re. noise from speed humps. Noted. The Clerk to invite Cllr Naveed Riaz to the next meeting (discussed under 3/02/18).
- b) E-mail from Simon D'Vali re. Long Lane. Noted. As above.
- c) E-mail from Information Commissioner's Office re. Data Protection registration. Noted.
- d) E-mail from a resident re. The Golden Fleece. The Clerk to refer to Bradford Council Licensing.

14/02/18 Financial Matters

Resolved:

- a) To authorise expenditure of £195 + VAT for the Clerk's attendance at a GDPR training workshop, organised by Airedale Enterprise Services.
- b) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100542	£22.46	Polldaddy subscription
		£4.50	Mileage
		£26.96	
Bradford MDC	100543	£456.55	Salary payment
Matthew Maddison	100544	£15	Telephone kiosk maintenance
ICO	100545	£35	Data Protection registration
Digital Nomads Limited	100546	£234	GDPR Training workshop

- c) To note the following balances: -

HARDEN PARISH COUNCIL					
January 2018					
Item	Budget 2017/18	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)	Notes
Staff Costs	4,900	4,745	155	-832	1
Travel	100	124	-24	-64	
Subscriptions	750	859	-109	-109	
Insurance	500	478	22	22	
Audits	200	197	3	3	
Newsletter	600	438	162	0	
Website	1,200	1,330	-130	-130	
Parish Plan	1,000	230	770	0	
Neighbourhood Planning	2,500	0	2,500	2,500	

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Training	100	45	55	-140	
Repairs	100	5	95	95	
Stationery/telephone	300	71	229	0	
PC equipment	0	13	-13	-13	
Small grants	500	500	0	0	
Horticulture	3,000	6,057	-3,057	-3,107	2
Christmas event	200	92	108	108	
Playground cleaning	200	0	200	100	
Room hire	250	0	250	125	
Projects & Assets	1,775	4,668	-2,893	-2,892	3
S137	100	39	61	61	
Other	250	88	162	0	
	18,525	19,979	-1,454	-4,273	

Notes to Budget

1. Includes national pay award and salary increase
2. Forecast includes full planting costs, maintenance and water charges.
3. War Memorial project slipped across financial years.

d) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2017	14,154.06	
Add: income to date	23,008.85	
Less: expenditure to date	(21,333.96) (incl. VAT)	
Total:		15,828.95

Bank account balances 1 February 2018

Community Account	5,910.74	
Business Account	10,168.21	
Less: unpresented cheques	250	
Add: unbanked cash	0	
Total:		15,828.95

15/02/18 Feedback from Meeting(s)

Cllr Taylor reported back from attendance at the meeting of the Bingley Rural Neighbourhood Services, Police & Parish Councils Meeting, held on 12th February. Key points to note as follows: -

- To continue holding meetings every second month, on the second Monday.
- Feedback from a recent enforcement campaign was that parking outside school was not particularly bad in Harden.
- There are two new Neighbourhood Watch Coordinators for the area.
- There had been 7 Burglaries in Bingley Rural during January and February. A lot of burglaries involved forced entry through patio doors. Extra security recommended.
- The Ward Office are proposing to hold a drop-in consultation event. It was suggested this could usefully be held at the Gala.
- The next meeting will be in Harden at 7pm on 9th April. Cllr Taylor to attend.

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16/02/18 2018 Meeting Dates

Resolved:

To change the date of November's meeting to the 8th November.

17/02/18 Minor Items and Items for Next Agenda

SCAPAG (Shingley Constituency Area Partners' Advisory Group) are meeting on 4th April in Denholme. Cllr Jennings to attend pending agenda items.

Cllr Bryan confirmed that there was evidence of Japanese Knotweed behind the bus shelter. The Clerk to notify Bradford Council.

15/02/18 Next Meeting

Agreed that the next Parish Council meeting will take place on 8th March 2018 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 9.34pm.